



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

October 8, 2019

Happy Valley Primary School Room 1
16300 Cloverdale Rd., Anderson, CA 96007

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:02 p.m.

2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman, Stewart Helmer, Rusty Simmons – Present

3.0 Pledge of Allegiance – Student Led

4.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the agenda.

5.0 Presentation – Shelly Craig, and Chris Dell recognized Kristen Morgan, Shannon Spencer, Ashley Lasater, and Corey Francescut for their dedication to the district, the students and the families, their work ethic, patience, understanding, flexibility, willingness to help out wherever and whenever needed, and the focus and determination to see our students succeed. Each recipient was presented with a certificate and a handcrafted glass tumbler (made by Ms. Herd).

Chris Dell and Shelly Craig recognized students from the elementary and the primary site: Kiana Garcia, Cameron Morgan, and Trace Avilla. Staff members took turns speaking to each students character, leadership qualities, and their determination to do well in school.

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:32 p.m.

6.2 Persons Wishing to Address the Board – No comments

6.3 Public Comment Session Closed @ 6:32 p.m.

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting September 10, 2019 and Special Board Meeting September 30, 2019
- 7.2 Approval of Warrants September 1 - 30, 2019
- 7.3 Quarterly Williams Report – July 1 – Sept. 30, 2019
- 7.4 Personnel:

Approve employment of Hope Stewart, 1-1 Instructional Aide (Buckeye)

Accept resignation of Candace Goldsberry, Yard Duty Supervisor; Angela Briones, Bus-driver

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Consent Agenda.

8.0 Discussion/Action Items

- 8.1 Discussion/Action: Approve Resolution #20-05 – CUPCCAA

Beth Roberts explained to the board this resolution takes the formal bidding process out of the equation and gives the district more flexibility on projects that are under \$60,000.00

On a motion by Stewart Helmer, seconded by Tim Garman, the board voted 5-0 to approve Resolution #20-05.

- 8.2 Discussion/Action: Approve Agreement with Columbia Consortium Joint Powers Authority

Helen Herd explained this is a small school JPA for Special Education. The consortium will be replacing Great Partnership for high level special education students. Great Partnership informed districts this summer they will no longer be providing these services. Helen also reported this is still in the early stages and has been sent to the state.

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve Agreement with Columbia Consortium Joint Powers Authority.

- 8.3 Discussion/Action: Approve Updated Board Policies for July & December 2016; March, May, December 2017; July, October 2018; March & May 2019 – Board Waives Second Reading of Updated Board Policies

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to approve the Updated Board Policies.

- 8.4 Discussion/Action: Approve Transfer of Student Body Accounts from Bank of America to Tri-Counties; Signatory for ASB Account – Renee Wadowski, Wendy Bogges, Chris Dell, Helen Herd;

Signatory for Revolving Account – Helen Herd, Beth Roberts, Rhonda Grijalva and Taylor Barton

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve the Transfer of Student Body Accounts.

8.5 Discussion/Action: Approve Short-term Use of Facilities Fee Schedule

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the Short-term Use of Facilities Fee Schedule.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – It was reported the Volleyball tournament over the weekend was well attended. A-team took 3rd in the tournament and B-team took 2nd. Our soccer team has tied for 1st place in league. Mr. Cooper has done a great job this season.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Carla Perry commented that while at the Volleyball tournament this weekend, a parent asked why there were no flags in the gymnasium. The board agreed the gymnasium should have flags. Stewart Helmer will look into the possibility of the district purchasing a flag from the VFW in Anderson; Stewart Helmer commented that he is enjoying the staff and student recognitions at the beginning of the board meetings.
- e) Primary Site Update – Shelly Craig commented on the following: the last Cross Country meet is this Friday at Shasta Lake; after school tutoring will start on October 22nd; Mrs. Perkins is doing a phenomenal job in the CDS class. Behaviors are definitely changing and 2 students have completed the program successfully; Leadership teams are looking at different sets of data. Attendance has increased from 94% to 97% from the same time last year and the districts Facebook audience has doubled.
- f) Elementary Site Update – Mr. Dell commented on the following: the Harvest Festival meeting had to be rescheduled due to the schools being closed during the recent power outage; Site-council will hold its first meeting of the year on Oct. 23rd at 3:00 p.m.; students will be nominating 1 teacher and 1 classified staff member to receive a Viking Pride award at each assembly. The first staff members selected will be presented with their award this next Friday; emergency drills have been very successful. Each drill presents a different scenario for students to practice.

- 9.2 Superintendent Update – Ms. Herd reported on the following: the Bus Barn is finally complete and has been signed off. The final walkthrough was today; due to PG&E affirming they will shut off power on 10/09 there will be no school. This may possible extend into 10/10 as well. School will resume on Thursday if power has been restored. The district needs to develop a late start schedule for situations that do not require the schools to be closed all day; an Active Shooter training will take place in January. Ms. Herd is looking for 4 people to be trained so they can come back to the schools and train others; the website is being updated to make information easier to access; Promethean Boards in the schools are getting old and having issues. Half of the boards are 2nd

generation boards and are no longer usable. While 5 of the boards could be moved from other areas, the district will still need to purchase 5 new boards.

- 9.3 Business Manager Update – Beth Roberts reported that 479 students were enrolled in the district on CBEDS-day. The district is down 30 students from this time last year. This will have a significant impact on district revenue. Revenue for the rest of this school year will be down about \$50,000. For the 2020-21 school year, the loss of revenue will be just under \$300,000 and the 2021-22 school year will see a loss of revenue at \$230,000. The districts revenues are sitting at 8%. This includes the 5% the district is required to hold each year. Ms. Roberts suggested to the board that a budget committee be formed in the hopes of coming up with ideas to help increase enrollment within the district; the auditors will be at the district on October 23rd to start the audit process for the 2019-20 school year.

- 9.4 Enrollment Update as of October 8, 2019 – 480 students – TK – 8th grade & CDS

10.0 Next Meetings

November 12, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Bus Barn Conference Room

December 17, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

January 14, 2020 – 6:00 p.m. – Regular Meeting - Elementary School Library

11.0 Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to adjourn
Open Session @ 7:43 p.m.

Approved November 12th, 2019

Clerk of the Board